

Delegated Decisions by Cabinet Member for Highway Management

***Thursday, 7 September 2023 at 10.00 am
Room 2&3 - County Hall, New Road, Oxford OX1 1ND***

Please note that due to guidelines imposed on social distancing by the Government the meeting will be held virtually.

If you wish to view proceedings, please click on this [Live Stream Link](#)
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 15 September 2023 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Martin Reeves
Chief Executive

August 2023

Committee Officer: **Committees - Democratic Services**
E-Mail: committeesdemocraticservices@oxfordshire.gov.uk

Note: *Date of next meeting: 12 October 2023*

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declaration of Interest

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to committeesdemocraticservices@oxfordshire.gov.uk.

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting

To confirm the minutes of the meeting held on 20 July 2023 to be signed by the Chair as a correct record.

5. Abingdon: Northcourt Road - proposed zebra crossing (Pages 1 - 14)

Forward Plan Ref: 2023/144

*Contact: Mark Francis , Technical Officer, Traffic & Road Safety,
mark.francis@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (CMDHM5).

Zebra crossing proposed for improved safety & amenity of pedestrians.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised a zebra crossing at Northcourt Road Abingdon

6. Banbury: A361 Bloxham Road Service Road & Edmunds Road - proposed parking restrictions (Pages 15 - 22)

Forward Plan Ref: 2023/151

*Contact: Mike Wasley, Principal Engineer,
mike.wasley@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (**CMDHM**).

A decision is sought on a proposed parking restrictions.

The Cabinet Member for Highway Management is RECOMMENDED to approve the following as advertised:

- a) New 'No Waiting at Any Time' (Double Yellow Lines) on the Bloxham Road Service Road east side, and
- b) Removal of existing Double Yellow Line parking restrictions on the southern side of Edmunds Road.

7. Clanfield village centre - proposed parking restrictions (Pages 23 - 52)

Forward Plan Ref: 2023/138

*Contact: James Wright , Technical Officer, Traffic & Road Safety,
james.wright@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (**CMDHM7**).

Approval of an amendment to the Traffic Regulation Order to address current parking issues in the village centre.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised the proposed new 'No Waiting at Any Time' (double yellow lines) on the following roads:

- a. Busby's Close, Pound Lane, Bampton Road, B4020 Bourton Road, A4095 Main Street, Manor Lane, and Mill Lane.

8. Shrivenham: Highworth Road - proposed zebra crossing (Pages 53 - 62)

Forward Plan Ref: 2023/146

*Contact: Mark Francis, Traffic & Traffic Schemes Technician (South), 20mph
mark.francis@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (**CMDHM8**).

To consider the responses to a consultation on a proposed zebra crossing at Highworth Road.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised a zebra crossing at Highworth Road, Shrivenham.

9. Bus support contracts - February 2024 (Pages 63 - 72)

Forward Plan Ref: 2023/222

*Contact: Dave Harrison, Principal Public Transport Planner,
dave.harrison@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (**CMDHM9**).

To seek approval to begin tender processes to renew contracts for bus services The new contracts need to begin in February 2024.

The Cabinet Member is RECOMMENDED to:

- a) approve a procurement process to secure new and continued bus service provision in Banbury, Heyford Park, villages north of Bicester and between Oxford and Wallingford; and
- b) delegate approval of final contract award to the Director of Transport & Infrastructure.

10. Chesterton - Little Chesterton - proposed prohibition of motor vehicles & speed limits (Pages 73 - 82)

Forward Plan Ref: 2023/148

*Contact: Mike Wasley , Principal Engineer
mike.wasley@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (**CMDHM10**).

A decision is sought on a proposed prohibition of motor vehicles.

The Cabinet Member for Highway Management is RECOMMENDED to approve the following as advertised:

- a. New 20mph & 40mph speed limits on the unnamed road running through Little Chesterton,
- b. 'Prohibition of Motor Vehicles' gate on the unnamed road running through Little Chesterton at the point of the proposed speed 20mph limit change, and
- c. extension of the existing 20mph speed limit on The Green in Chesterton.

11. Bicester - A4095 / B4100 Banbury Road roundabout improvements - proposed 30mph speed limit and raised side road entry treatment at Fringford Road (Pages 83 - 186)

Forward Plan Ref: 2023/153

*Contact: Mohamed Gulamhussein, Project Manager,
mohamed.gulamhussein@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (**CMDHM11**).

A decision is required on a proposed improvement of the A4095 / B4100 Banbury Road roundabout including also the adjacent junction with Fringford Road.

The Cabinet Member for Highway Management is RECOMMENDED to approve the following as advertised:

- a. 30mph speed limits on the approaches to the junction, namely: B4100 Banbury Road, B4100 Bicester to Aynho road, A4095 Lords Lane, and A4095 Southwold Lane,
- b. 30mph speed limit on Fringford Road, and
- c. Flat top road hump across Fringford Road at its junction with Southwold Lane
- d. Confirm Option B - Orthodox Dutch Design Proposal – for the signalised junction.

12. Frilford A338- proposed 30mph and 40mph speed limits (Pages 187 - 198)

Forward Plan Ref: 2023/145

*Contact: Mark Francis, traffic and Traffic Schemes Technician
mark.francis@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (**CMDHM12**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the following as advertised for the A338 Oxford Road, Frilford

- a. 30mph speed limit – in place of the existing 40mph, for a distance of 448 metres northwards from its junction with the A415 Kingston Road
- b. 40mph speed limit – in place of the existing 50mph speed limit, northwards to its junction with the Abingdon Road, at Tubney.

13. Marcham - Sheepstead Road - proposed extension of 30mph speed limit (Pages 199 - 206)

Forward Plan Ref: 2023/154

*Contact: Jacob Mowlem , Technician Engineer, Road Agreements Team,
jacob.mowlem@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place (**CMDHM13**).

A decision is required on a proposed extension of the 30mph speed limit to accommodate approved adjacent development.

The Cabinet Member for Highway Management is RECOMMENDED to approve the extension of the 30mph speed limit on Sheepstead Road in Marcham as advertised.

14. Waterstock - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 207 - 212)

Forward Plan Ref: 2023/190

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project, geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM14**).

Consider formal consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Waterstock as advertised.

15. Wantage: Proposed 20 mph Speed Limits (Pages 213 - 280)

Forward Plan Ref: 2023/025

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project, 07740 779859

Report by Corporate Director Environment & Place (**CMDHM15**).

To consider responses to speed limit consultation.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Wantage as advertised.

16. Kennington - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 281 - 292)

Forward Plan Ref: 2023/090

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project, geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM16**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Kennington as advertised.

17. South Hinksey - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 293 - 304)

Forward Plan Ref: 2023/092

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project, geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM17**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in South Hinksey as advertised.

18. Lower Heyford - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 305 - 316)

Forward Plan Ref: 2023/179

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM18**).

Consider responses to formal consultation.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of the following proposals as advertised:

- a. New 20mph speed limits in Lower Heyford (including Caulcott),
- b. 60 metre extension to the existing 30mph speed limit on the B4030 Bicester Road.

19. Longcot - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 317 - 324)

Forward Plan Ref: 2023/098

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM19**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Longcot as advertised.

20. Great Coxwell - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 325 - 334)

Forward Plan Ref: 2023/096

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM20**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Great Coxwell as advertised.

21. Shellingford - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 335 - 340)

Forward Plan Ref: 2023/099

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM21**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Shellingford as advertised.

22. Marcham - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 341 - 354)

Forward Plan Ref: 2023/091

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM22**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Marcham as advertised.

23. Spelsbury - Proposed 20 mph Speed Limits (Pages 355 - 362)

Forward Plan Ref: 2023/071

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM23**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Spelsbury, Dean, and Taston as advertised.

24. Standlake - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 363 - 392)

Forward Plan Ref: 2023/176

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM24**).

Consider formal consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Standlake and Brighthampton as advertised.

25. South Newington - Proposed 20 mph Speed Limits (Pages 393 - 404)

Forward Plan Ref: 2023/198

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM25**).

Consider formal consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in South Newington as advertised.

26. Woolstone - Proposed 20 mph Speed Limits and associated speed limit buffers (Pages 405 - 410)

Forward Plan Ref: 2023/101

Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,
geoff.barrell@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDHM26**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Woolstone as advertised.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.